

# I'm going to the Norfolk and Norwich Millennium Library



## Before I go to the library

I am going to the Norfolk and Norwich Millennium Library.



If I am nervous about going, I can talk to someone and ask questions first.



I can call 01603 774740 to talk to a member of library staff.

## About the library

There are people who work at the library who I can talk to. They will have a name badge.



The library is usually a quiet place where people talk quietly, relax and read books.



There will sometimes be events happening in the library. It may be noisy at these times.

This is the Early Years Library. I will find board books and picture books here.



There will sometimes be events taking place in the Early Years Library. It may be noisy at these times.



This is the older children’s library. I will find chapter books and information books here.



This is the ground floor. I will find books for adults here.



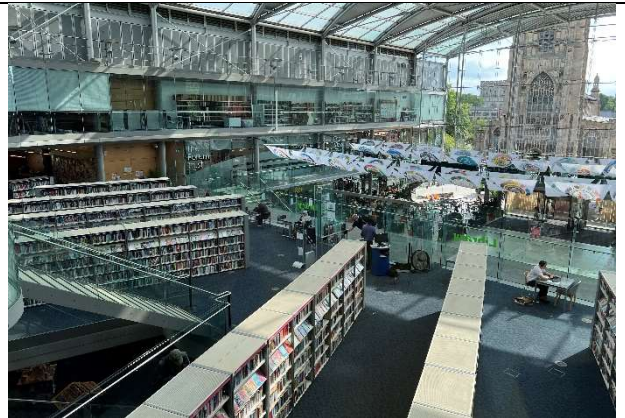
This is the teen area. I will find teen books here.



I will find manga books and study guides here too.



This is the first floor. I will find fiction books and information books for adults here. I will also find computers here.



This is the second floor. I will find the Business Library on the left side. I will find books on business here.



This is the second floor. I will find the Heritage Library on the right side. I will find books about Norfolk here.



## How I become a member of the library

When I get to the library I will see a desk.



I will talk to someone who works there to become a member of the library.



I will tell them my name, address, date of birth, telephone number and email address.

I will show them identification. This can be a driving licence, bank statement or household bill.



A staff member will fill in my details into a computer. This makes me a member of the library and I will be given a library card.



I will be able to use my library card straight away.

## When I visit the library

In the library there will be shelves of books, CDs and DVDs.



I can sit in a chair to read a book.



I can use my library card borrow a book, CD or DVD and take it home with me.

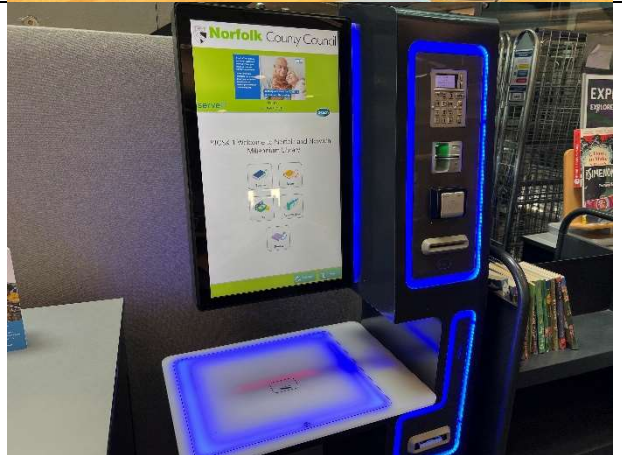


Borrowing books is free. There will be a small charge for borrowing a CD or DVD.

If I want to borrow a book, CD or DVD I will talk to a member of the library staff.



Staff will show me how to borrow the book, CD or DVD on a self-service kiosk, and tell me when I need to bring it back to the library.



The library will also have some computers. The computers are free to use. If a computer is being used by some else, I will need to wait for it to be available.



There will be computers on the ground, first and second floor.



There will be printer photocopiers in the library. There will be a small charge to print and photocopy.

I will find printer photocopiers on the ground, first and second floor.



There will be tables where I can sit and study.

Study tables are on the ground, first and second floor.



When I have finished I will leave the library.

